Technology FAQ sheet

An overview of software and equipment available at the Reuter Center.

Operating Systems

Mac OS X 10.13.6 (High Sierra) Internet connectivity

Installed Programs (on Macs) iPhotos

3.0; iMovie10.1.1; iTunes 12.7.4 iWork (Pages 8.1, Keynote 9.1, Numbers 6.1) Safari 11.1.2 Firefox 60.6.1 Google Chrome 75.0 Quick Time 10.4 iBooks 1.15

Photoshop Elements 18 GIMP 2.8.22 Libre Office 6.1.4.2 Text Edit 1.13 Microsoft Office 16.16.11 (Word, PowerPoint, Excel, etc) Atom 1.29.0 Audacity 2.3.2.0

System Upgrades happen in the Summer, typically in August.

Connections Each smart podium is equipped with an installed HDMI cable to connect devices (PC laptops)

to the projector. VGA cables are available in 102A, 205, and 230. If a different type of connection is required (Mac laptops, tablets, Ipads, iPhones, etc), the user must bring their own adapter to connect to the HDMI/VGA cable. An ethernet cable is installed for internet connectivity and an audio cable is installed along with the VGA cable (only in rooms with VGA) to provide sound from connected devices.

Classroom Equipment

All classrooms have the following equipment installed Computer, keyboard, mouse DVD/Blu-Ray player, USB hub, Ceiling-mounted LCD projector, Microphone system (varies by room), Whiteboards and markers.

Some classrooms have additional Features/Equipment: Room 207 has a flat screen TV (note, laser pointer does not work on this screen). Room 206 has a piano, cd player, cassette player, and record player. Room 102A has a piano. Room 230 has a cork wall, craft tables, reservable lockers, and sink. Room 120 has an aerobic floor and mirror wall

Other Equipment There are a **limited number** of the devices listed below. Include your need to use one

of the devices in your proposal and if you discover you'll need one of the devices after submitting your proposal, notify OLLI. Also, if you plan to use any other equipment (not installed in the classroom or listed here), please let us know.

Laptop cart with 12 laptops
Document camera (Ladybug)
Overhead projector
 Slide projector
CD player
Wireless presentation device Laser pointer

Flip charts
Utility Cart
Power strips
 Ironing Board & Iron Fan
Yoga blanket/props

Recommendation You need to be familiar with any equipment you plan to use (also applies to guest speakers) and it is highly recommended you come in to practice with the media you will be using. Scheduling your practice and/or participating in the scheduled A/V training is recommended to avoid any last minute practice or requests for assistance.

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