

OLLI Policy on College for Seniors Guest Passes

What is the purpose of a Guest Pass for College for Seniors?

A Guest Pass to visit a College for Seniors class session may be issued to non-OLLI members if

- someone is visiting in order to get to know more about OLLI – Asheville and College for Seniors, or
- out-of-town guests or family members of OLLI members are visiting OLLI for the day.

Guest Passes are not issued to OLLI members who want to attend a College for Seniors course in which they are not registered. CFS courses are available to OLLI members after the term tuition is paid and the OLLI member is officially registered for the specific course.

How can a visitor request a Guest Pass to visit a College for Seniors class session?

A request for a Guest Pass must be submitted on a written Guest Pass request form at least 48 hours before the requested class session. Time is required to assess several factors before visiting a class session, including available space, permission of the instructor and appropriateness of visiting a course that is already underway. Guest Passes are not issued during the first week of a term or for courses that have extra course fees.

Who can issue a Guest Pass to visit a College for Seniors course?

The College for Seniors Program Manager Herb Gunn considers and must approve all Guest Pass requests. Approval for a Guest Pass is subject to available space in the class room and the other factors mentioned above.

*If you need more information about College for Seniors,
contact CFS Program Manager Herb Gunn or OLLI Executive Director Catherine Frank.*

COLLEGE FOR SENIORS GUEST PASS

DATE OF CLASS REQUESTED: _____

GUEST: _____ email address: _____ Phone Number _____

DATE OF REQUEST: _____ CLASS MEETING DAY & TIME: _____

Name of CLASS: _____

APPROVED BY: _____

Herb Gunn

THIS PASS EXPIRES AT THE END OF THE CLASS SESSION DATE AND TIME ABOVE